RESOLUTION 20-1003858
REDUCED ACCESS TO COURTHOUSE AND OTHER COUNTY FACILITIES

WHEREAS it is essential that the Sublette County government continue to provide services to the public while minimizing public interaction during this COVID-19 (SARS-COV-2) pandemic crisis to maintain services as long as possible, and the County will conduct regular business solely through mail, email, video conferencing, and telephone, except by appointment;

IT IS THEREFORE RESOLVED by the Board of County Commissioners in and for Sublette County, Wyoming that it is essential that the Sublette County government continue to provide services throughout this COVID-19 (SARS-COV-2) pandemic crisis until further notice, and that pursuant to the powers granted by Wyoming Statute §18-3-103(b):

Access to the offices, Fire Halls, and facilities of Sublette County including the Courthouse will be limited to conducting regular business with the public by employees, Department heads and elected officials solely through mail, fax, email, video conferencing and telephone, except by appointment wherein the particular Department head or elected official shall determine if a personal meeting by a public member is necessary to conduct business with the Sublette County Commissioners, Clerk, Fire Warden, Treasurer, Assessor, Fairgrounds, County Libraries, Weed & Pest Office, County Attorney, Public Health and Road & Bridge.

IT IS FURTHER ORDERED that the courts within the Sublette County Courthouse will remain open to provide essential services to the extent required by the Wyoming Supreme Court and local judges. The Sublette County Sheriff will continue to operate as deemed necessary by the Sheriff.

BE IT FURTHER RESOLVED that situations involving a pandemic can be unpredictable. More restrictive exceptions may be made to this policy on a case-by-case basis in order to accomplish the mission of Sublette County and to insure the safety of our employees, department heads, and elected officials. This policy shall remain in place until further notice.

Motion made, seconded and carried in a public meeting on this 24th day of March, 2020

BOARD OF COUNTY COMMISSIONERS SUBLETTE COUNTY, WYOMING

BY: ________________________________

Dr. DAVID BURNETT, CHAIRMAN

State of Wyoming   }
                    }
County of Sublette  }

Signed before me on March 24th, 2020 by Dr. David Burnett, Chairman, Board of Sublette County Commissioners in and for Sublette County, Wyoming.

CARRIE LONG, SUBLETTE COUNTY CLERK
My term of office expires January 2, 2023

(Signature)
COUNTY CLERK
SUBLETTE COUNTY, PINE RIDGE, WYOMING
WHEREAS, the World Health Organization declared the Coronavirus as a worldwide pandemic as of March 11, 2020, and

WHEREAS, the President of the United States declared a national emergency concerning the novel coronavirus disease (COVID-19) on March 13, 2020, specifically stating that in “December 2019 a novel (new) coronavirus known as SARS-CoV-2 (“the virus”) was first detected in Wuhan, Hubei Province, People’s Republic of China, causing outbreaks of the coronavirus disease (COVID-19) that has now spread globally. . . . The spread of COVID-19 within our Nation’s communities threatens to strain our Nation’s healthcare systems. . . . Additional measures . . . are needed to successfully contain and combat the virus in the United States.” The National Emergency Declaration went on to declare that the COVID-19 outbreak in the United States constitutes a national emergency; and

WHEREAS, Mark Gordon, Governor of the State of Wyoming, declared a State of Emergency for the State of Wyoming on March 13, 2020, stating that on March 11, 2020 an individual within the State of Wyoming tested presumptive positive for COVID-19 and the State of Wyoming is experiencing a public health emergency in response to the evolving outbreak of the novel coronavirus as of March 11, 2020. The Declaration of a State of Emergency directs the Director of the Wyoming Department of Health to take all appropriate and necessary actions and in the Director’s judgment any actions necessary to provide aid to those locations where there is a threat or danger to public health, safety and welfare; and

WHEREAS, the bordering county of Fremont County, Wyoming confirmed seven cases of COVID-19 in Lander, Wyoming on Tuesday, March 17, 2020; and

WHEREAS, Sublette County has enacted their Emergency Operations Plan and have activated their Emergency Operations Center; and
WHEREAS, the Sublette County Board of County Commissioners have determined that a county Respiratory Disease Pandemic Plan to address the COVID-19, also known as SARS-CoV-2, crisis currently facing Sublette County is necessary; and

WHEREAS, the Sublette County Board of Commissioners support a leave policy encouraging employees who have COVID-19 disease symptoms (e.g., fever, cough, or shortness of breath) to stay home so that they do not infect other employees, and for department heads and elected officials to encourage county employees to work remotely from home to the extent possible, considering the tasks required and the ability of the employee to perform the tasks remotely, in an effort to reduce the risk of disease transmission through isolation and social distancing; and

WHEREAS, the Sublette County Board of County Commissioners further encourage, when feasible, web-based access to county data and systems by employees, allowing non-critical employees to work from home during a pandemic when possible.

NOW, THEREFORE, BE IT RESOLVED by the Sublette County Board of Commissioners that the stated emergency staffing policy will amend and supplement the Sublette County Employee Policy & Procedure Manual during this pandemic period, until further notice of this board as set forth herein. Employees shall not have their pay reduced, nor shall they be required to use sick leave or vacation accrual, for any time they are physically absent from work but available to work remotely as required by, and solely at the discretion of, the elected official or department head in charge of the county employee. All terms and conditions of the Sublette County Policy and Procedure Manual not inconsistent with this resolution shall remain in full force and effect.

BE IT FURTHER RESOLVED that situations involving a pandemic can be unpredictable. Exceptions may be made to this policy on a case-by-case basis in order to accomplish the mission of Sublette County and to insure the safety of elected officials, department heads, and employees. This policy shall remain in place until further notice of the board.

PASSED, APPROVED AND ADOPTED this 24th day of March, 2020.

Dr. David Burnett, Chairman
Sublette County Commission

ATTEST:  
Carrie Long,  
Sublette County Clerk

[Signature]

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FEES $0 COUNTY CLERK

STATE OF WYOMING  
COUNTY CLERK

SUBLETTE COUNTY, PINEBLE, WYOMING